

General Workshop Guidelines



Please help us be the guardians of the space wherever you are this week. No food or drinks are allowed in the workshop spaces. This means no coffee or tea or anything that might stain. Bottled water is OK, but we ask that you pick up your used bottles, dispose of them in the recycle bins, and keep unfinished bottles sealed with your belongings.

Instruments: Be EXTRA AWARE of instruments when you walk across a space. Make sure your own instrument is stored in a secure way, and take care not to bump other people's instruments as you walk by. There are areas in the main space for personal instruments and for shared instruments. Shared instruments are available for you to use; PLEASE TAKE CARE OF THEM as though they were your own and return them after your session. The rooms are locked overnight; if you want to leave your instrument in the space.

Please wear your nametag during the workshop.

Please enter MfP rooms quietly, especially the main spaces, as playing and recording may be in progress.

Timekeepers: We have a full week planned. You will get the greatest benefit from the sessions if you are conscious of the time and help us keep to the schedule by beginning and ending your sessions, breaks, and meals on time.

Please check posted lists for scheduled sessions to see where your name is listed. We take special care to balance the groups according to instrumentation, preferred style, and geographical home base.

If you are interested in the **Musicianship and Leadership Program**, please speak to any of the workshop staff. We can let you know the workshop dates and locations for the coming year, the availability of staff for coaching, and other program details.

Media Release Form: To help Music for People publicize our work and spread our approach to music making, please give us your permission to use the music and video recorded and photos taken here this week. As the artists and “composers” of the music, you will retain all rights of authorship, and you may reproduce any of your own music as you see fit. We seek to create a fair exchange, where we offer the opportunity to make and record the music in exchange for permission to use the recordings as illustrations of improvisational techniques within the MfP Teacher Training Program (MLP) and at other MfP workshops or as examples of MfP-inspired music in promotional tapes, CDs, press releases, radio spots, Internet postings, etc.

Whenever possible, Music for People will give credit to the artists featured on the recordings used. The artist agrees to waive payment and to donate any potential profits from the uses listed above to the non-profit organization Music for People. The rights to this music remain with the artist for all other purposes except those listed above. Likewise, we ask permission to use photographs in our MfP materials.

Taking Personal Photographs and Videos: We ask everyone to be respectful in the taking of photographs and videos at the workshop. Be aware and considerate of participants who do not want to be photographed. In order to create an immersive experience for participants, consider limiting the photographs to the large group sessions.

Sharing Your Photos and Videos: If you are willing to share the photographs and videos you take with Music for People and with other AOI participants, please upload them via DropEvent to our shared workshop storage.